



# Wilkes County Health Department & Wilkes Community Health Center

Promoting health and preventing disease in our community

Wilkes County Board of Health  
Agenda  
Wilkes Agricultural Center  
June 14, 2021

1. **Adoption of agenda\*** Susan Bachmeier
2. **Minutes: April 12, 2021 \*** Susan  
Bachmeier
3. Old Business Susan Bachmeier
4. Administrative Report Rachel Willard
  - Wilkes Community Health Center Site Visit Update
  - COVID-19 Update Chad Shore
  - Departmental Update Rachel Willard
  - Community Health Assessment Update Rachel Willard
  - **Board of Health annual policy review\*** Rachel Willard
    - i. **BOH Overall Operations**
    - ii. **BOH Operating Procedures**
    - iii. **Policy on Policies**
    - iv. **Community Health Improvement**
    - v. **Fee Policy and Internal controls**
    - vi. **Internal Controls for Cash Receipts**
    - vii. **Patient Eligibility Determination Guidelines**
    - viii. **Organizational/Strategic Planning**
    - ix. **Replacement of Equipment**
    - x. **Tobacco-Free Buildings/Grounds/Cars/Functions**
    - xi. **Immunization Policy for WCHD Employees**
5. New Business Susan Bachmeier
  - Board Member Updates Rachel Willard
  - Environmental Health Update Angie Rhoades
6. Public Concerns Susan  
Bachmeier
7. **Adjournment\*** Susan Bachmeier

Next Meeting Date: August 9, 2021

\*Items requiring board action.