



Wilkes County Health Department & Wilkes Community Health Center

Promoting health and preventing disease in our community

Wilkes County Board of Health
Agenda
Ann Absher Board Room
June 17, 2019

1. **Adoption of agenda*** Carl Page
2. **Minutes: April 9, 2019*** Carl Page
3. Old Business Carl Page
4. Administrative Report Rachel Willard
 - Update on Grants
 - Legislative Update
 - Budget items affecting public health
 - Child Fatality Task Force Annual Report
 - **Board of Health annual policy review***
 - i. **BOH Overall Operations**
 - ii. **BOH Operating Procedures**
 - iii. **Policy on Policies**
 - iv. **Community Health Improvement**
 - v. **Fee Policy and Internal controls**
 - vi. **Internal Controls for Cash Receipts**
 - vii. **Patient Eligibility Determination Guidelines**
 - viii. **Organizational/Strategic Planning**
 - ix. **Replacement of Equipment**
 - x. **Tobacco-Free Buildings/Grounds/Cars/Functions**
 - xi. **Immunization Policy for WCHD Employees**
5. Committee Reports Carl Page
 - Establishing committee for 6 month performance evaluation on health director
6. New Business Carl Page
 - BOH members Sign Annual Conflict of Interest statements
7. Public Concerns Carl Page
8. Next Meeting Date: August 12, 2019

*Items requiring board action.