

INSTRUCTIONS WHEN APPLYING FOR REPAIR OF AN EXISTING SEPTIC SYSTEM

NOTE: The last permit issued for the existing system needs to be pulled. We will need the name of the individual the permit was issued to or the parcel number at the time it was issued. Be prepared to provide this information.

SITE PREPARATION

1. Property lines must be identified and should be flagged every 50 feet if they are within 100 feet of the existing septic system.

Provide a simple site plan of your property that shows the location of your property lines, existing septic system, any easements or rights-of-way, and any wells on your property or within 100 feet of your property.

Indicate existing structures on your site plan drawing (home/business, driveway, septic system, etc.)

EXAMPLE SITE PLAN DRAWING

